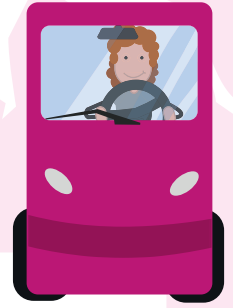


Step-by-step plan for Notification Portal for employers abroad



2

Step 2: Logging in

Log in to the Notification Portal, using eRecognition or with your e-mail address and password. You will find the Notification Portal at the bottom of the webpage on www.postedworkers.nl.

3

Step 3: Entering and sending the details

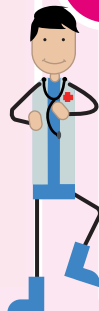
Enter the required details and send your notification. The service recipient in the Netherlands receives an e-mail requesting them to check whether the service has been notified correctly. The service recipient in the Netherlands can either approve or reject the notification



4

Step 4: Notification rejected by the service recipient in the Netherlands

If the notification needs to be amended, because you have entered the wrong start and end date of your work, for example, then the service recipient in the Netherlands will reject the notification and you will receive an e-mail. You must then amend the notification and resubmit it.



5

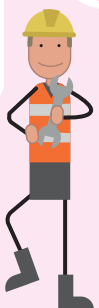
Step 5: Notification approved by the service recipient in the Netherlands

If the notification is correct, then it will be approved by the service recipient in the Netherlands. Your notification is then complete and you do not need to do anything else with it, unless there are any changes.

6

Step 6: Interim changes

If there is a change to your service in the meantime, for example if a new worker is posted or if you will be working in the Netherlands for longer than planned? Then you must enter this change in your notification through the Notification Portal, and the service recipient in the Netherlands must approve the notification again.



As an employer or multinational, are you posting temporary workers or agency workers to the Netherlands from another EEA country than the Netherlands or from Switzerland? Or are you going with your workers to the Netherlands for a temporary posting? Then you have a duty to notify your arrival and that of your workers, or your posted workers, in advance. This duty to notify is part of the WagwEU (the Terms of Employment Posted Workers in the European Union Act). The only way to notify is through the online Notification Portal on www.postedworkers.nl either in Dutch or English.

More Information

You can find more information about posting workers to the Netherlands or accepting a posting in the Netherlands on www.postedworkers.nl.

1

Step 1: Preparing for your notification

Go to www.postedworkers.nl and ensure that you have the following information at hand: your own details, the details of your company and your contact person in the Netherlands, the business details of the service recipient, the scheduled start and end date of the service, the address of the workplace and the details of your workers.